



S.A.I.
Inspection
Germany

Sachsantor 29/31
D-21029 Hamburg
Tel.: 040 – 72 54 57 180
Fax: 040 – 72 54 57 188
Mobil: 0171 97 33 111
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REQUEST for INFORMATION

Ref. No.: «**GA_Number**»
Date: 31/03/2007

To: M/S «Exporter»
Att: EXPORT DEPARTMENT IRAN
Sub: Inspection Performance For Iran Destination
L/C No. «LC_Number»
Buyer: «Buyers_Name»
Proforma Invoice «Exporters_reference»
Fax «Exporter_fax»

Dear Sirs,

We introduce ourselves as S.A.I. Germany, the German Branch of Shardin Afarin International nominated by your buyer to perform the Pre-Shipment Inspection of the here-above mentioned goods. Our company shall organize the physical inspection, testing and analysis of the goods sold and issue an INSPECTION CERTIFICATE accordingly.

In order to proceed smoothly and efficiently, we kindly ask you to send us at your earliest convenience the following information:

- **PROFORMA INVOICE** and **L/C** copies and their **amendments** as well if any.
- **PACKING LIST: and all relevant Test Reports and / or Certificates.**
- **LOCATION** with full coordinates where the goods will be presented for inspection.
- **DATE** when the goods will be ready for **INSPECTION** and when **SHIPMENT** is expected.
- **CONTACT PERSON:**
- Any other information you consider as able to assist us in our task. Please note we need 5 working days in advance to schedule.
- After shipment has taken place we need a copy of "load on board/shipped" transport document as AWB or B/L together with all other final documents enabling us to issue the Cert. of inspection.

We kindly ask you to communicate with us:

S.A.I. (SHARDIN AFARIN INTERNATIONAL) Inspection Co. - German Branch

New: Sachsantor 29/31

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We thank you in advance for your kind understanding and cooperation and confirm our readiness to cooperate with your company.

With our best regards,
Susanne Helbig

Operation Manager
SAI Germany



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APPENDIX „A“ – Specification for IRAN Inspections

SAI No.: «GA_Number»	L/C No.:«LC_Number»
Certification Fee: Euro: «Certification_Fee»	Payable by: «Seller_or_Buyers_Account»
X	COI/ Inspection certificate

remarks: "X" crossed notes are applicable for this specific inspection.

Please acknowledge receipt and acceptance of terms of inspection. We regret very much having to insist upon countersignature of this Appendix "A" as otherwise no inspection can take place. Please feel free to contact us for details.

Place and Date:

Stamp and Signature.